

**ALMELEY PARISH COUNCIL**  
**Councillors are summoned to attend a Meeting of the Parish Council**  
**On Wednesday 14<sup>th</sup> July 2021**  
**To be held at Almeley Village Hall at 7.30pm**

**AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensation**
3. **To approve the minutes of the previous meetings – 15th May 2021**
4. **To consider the minutes of the Annual Parish Meeting held on 5<sup>th</sup> May 2021**
5. **Open session**
  - 5.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
  - 5.2 To receive views of local residents on parish matters
6. **Finance**
  - 6.1 To note the July bank balance and finance report and sign both. – Appendix 1
  - 6.2 To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5):-
    - 6.2.1 Clerks June Salary
    - 6.2.2 BHIB – Insurance – as agreed 5<sup>th</sup> May 2021 - £504
    - 6.2.3 Tony Jones and Son – Defib repair as agreed 5<sup>th</sup> May 2021 - £74.40
    - 6.2.4 Kinnersley PC – SID share as agreed 5<sup>th</sup> May 2021 - £568.75
  - 6.3 To consider the following invoices for payment
    - 6.3.1 Clerk's July salary
    - 6.3.2 Clerk's July expenses £36.69 previously circulated
    - 6.3.3 GK Garden Maintenance – LM and Mowing as agreed £1261.58
    - 6.3.4 S. Brain – Defibrillator pads £58.80
    - 6.3.5 Herefordshire Council – SID Pole - £179.68
    - 6.3.6 HMRC PAYE £576.00
    - 6.3.7 Autela Payroll Services £50.40
7. **Planning**
  - 7.1 To note applications determined by Herefordshire Council – table attached.
  - 7.2 To consider applications for determination by Herefordshire Council
    - 7.2.1 **211670 - Spring Grove Farmhouse, Almeley, Hereford, Herefordshire HR3 6PX**  
Retrospective extension to rear of current dwelling and change of use of land from agricultural to residential curtilage.
  - 7.3 To consider an S106 Parish Wish List for submission to Herefordshire Council
  - 7.4 To review the Planning Between Meetings Policy
8. **Parish Maintenance**
  - 8.1 To consider any lengthsman or footpaths jobs that need undertaking.
  - 8.2 To receive a report from the Parish Footpaths Officer.
9. **Highways and Footpaths**
  - 9.1 To consider any highways issue that needs reporting
  - 9.2 To consider an update on the sharing of a SID with Kinnersley PC
  - 9.3 To consider the quotes for installing an extra sign into Bells Orchard stating 1 – 6 and an arrow pointing further along the highway.
10. **Commons**
  - 10.1 To consider an update on a face-to-face meeting to discuss the restoration of the Common and the issue of traffic parking on the common
11. **To consider the Local Police Parish Contract.**
12. **Correspondence –**
  - Strategic Housing Provision – Herefordshire Council
  - Parish Council Reference Working Group – Herefordshire Council

13. To consider agenda items for next meeting – no discussion

14. To note date of next scheduled meeting – 8<sup>th</sup> September 2021 at Almeley Village Hall

Emma Thomas  
Clerk to Almeley Parish Council  
01885 490414

9<sup>th</sup> July 2021

Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
13.01.21	203683	<b>Dev 1 Land At Woonton Farm, Longaston Road, Woonton, HR3 6QL</b> Proposed erection of 5 dwellings and associated garaging and parking.	Support subject to	Approved with conditions
13.01.21	204136	<b>Land adjacent to Lower Wootton Farm, Wootton Lane, Almeley, HR3 6PX</b> Outline planning application for the erection of a single dwelling house, garage and access with all matters reserved save access	Object	Awaited
10.02.21	204571	<b>Land at Lower Wootton Farm, Wootton Lane, Almeley, Herefordshire, HR3 6PX</b> Outline planning application for the erection of 4 - 6 dwellings with garages and continued access from existing access off private road.	Object	Refused
05.05.21	211021	<b>Bridge Farm, Almeley, Hereford, HR3 6LD</b> Proposed steel portal framed farm building extensions to create a cattle and sheep handling and welfare unit. (Retrospective)	Object	Awaited
05.05.21	204136	<b>Land adjacent to Lower Wootton Farm, Wootton Lane, Almeley, Herefordshire, HR3 6PX</b> Outline planning application for the erection of a single dwelling house, garage and access with all matters reserved save access.	Object	Awaited
05.05.21	203683	<b>Dev 1 Land At Woonton Farm, Longaston Road, Woonton, HR3 6QL</b> Proposed erection of 5 dwellings and associated garaging and parking	Support	Approved with conditions
05.05.21	210607	<b>2 Church Terrace, Almeley, Hereford, HR3 6LB</b> Proposed erection of detached timber double garage.	Comment	Approved with conditions