

ALMELEY PARISH COUNCIL
Councillors are summoned to attend a Meeting of the Parish Council
On Wednesday 13th January 2021
To be held online via Zoom – due to the Coronavirus Pandemic at 7.30pm

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensation**
3. **To welcome Jeanette Cohen-Brand and receive information regarding the 2021 Census data collection.**
4. **To consider co-opting a councillor to the vacant position and complete the Declaration of Office form.**
5. **To approve the minutes of the previous meetings – 11th November and 1st December 2020**
6. **Open session**
 - 6.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
 - 6.2 To receive views of local residents on parish matters
7. **Planning**
 - 7.1 To note application determined by Herefordshire Council – table attached.
 - 7.2 To consider planning applications for determination by Herefordshire Council – Appendix 1
 - 7.2.1 - **203683 - Dev 1 Land At Woonton Farm, Longaston Road, Woonton, HR3 6QL**
Proposed erection of 5 dwellings and associated garaging and parking.
 - 7.2.2 - **204136 - Land adjacent to Lower Wootton Farm, Wootton Lane, Almeley, HR3 6PX**
Outline planning application for the erection of a single dwelling house, garage and access with all matters reserved save access.
8. **Parish Maintenance**
 - 8.1 To consider the lengthsman tenders received and appoint a lengthsman for 2021-22
 - 8.2 To consider the mowing tenders received and appoint a contractor for 2021-22
 - 8.3 To consider any lengthsman or footpaths jobs that need undertaking.
9. **Highways and Footpaths**
 - 9.1 To consider any highways issue that needs reporting
 - 9.2 To receive an update on the highway calming measures funding bid submitted
 - 9.3 To consider the SID survey data received and consider installing two SID bases £800 +VAT
10. **Commons**
 - 10.1 To consider an update on the restoration of the Common and the issue of traffic parking on the common
11. **Finance**
 - 11.1 To note January bank balance and finance report and sign both. – Appendix 2
 - 11.2 To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5):-
 - 11.2.1 Clerks December Salary
 - 11.2.2 HMRC PAYE £576
 - 11.2.3 GK Garden Maintenance – Mowing as agreed - £315
 - 11.3 To consider the following invoices for payment
 - 11.3.1 Clerk's January salary
 - 11.3.2 Clerk's January expenses £13.31 previously circulated
 - 11.4 To consider an update on bank signatories and online banking
 - 11.5 To consider the draft budget and precept for 2021-22 – Appendix 3
12. **Correspondence –**
13. **To consider agenda items for next meeting – no discussion**
14. **To note date of next scheduled meeting – 10th March 2021 – online**

Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
09.09.20	202554	Land Adjacent to Hopleys Green Road, Woonton, Proposed 3 no. detached cottages with garages	Object	Approved with conditions
11.11.20	203624	203624 – West Croft, Woonton, HR3 6QL Proposed single storey side extension	Support	Approved with conditions
01.12.20	203683	Dev 1 Land At Woonton Farm, Longaston Road, Woonton, HR3 6QL Proposed erection of 5 dwellings and associated garaging and parking.	Support	Awaited
01.12.20	203784	Buildings on Western side of private road off Wootton lane, Adjacent to Spring Grove Farmhouse, Almeley, Herefordshire, HR3 6PX Notification for prior approval for a proposed change of use of an agricultural building to 5 dwellinghouse (3 Smaller and 2 larger) (Class C3) and for associated operational development. Creation of a single dwellinghouse	Object	Prior Approval Given