

ALMELEY PARISH COUNCIL
Councillors are summoned to attend a Meeting of the Parish Council
On Wednesday 11th November 2020
To be held online via Zoom – due to the Coronavirus Pandemic at 7.30pm

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensation**
3. **To consider co-opting a councillor to the vacant position and complete the Declaration of Office form.**
4. **To note the resignation of Cllr Allan Payne**
5. **To approve the minutes of the previous meetings – 9th and 23rd September 2020**
6. **Open session**
 - 6.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
 - 6.2 To receive views of local residents on parish matters
7. **Planning**
 - 7.1 To note application determined by Herefordshire Council – table attached.
 - 7.2 To consider planning applications for determination by Herefordshire Council
 - 7.2.1 **203624 – West Croft, Woonton, HR3 6QL**
Proposed single storey side extension
 - 7.3 To consider undertaking an NDP Review meeting with Herefordshire Council NDP team
8. **Parish Maintenance**
 - 8.1 To consider appointing Mr Leigh North as lengthsman for the parish.
 - 8.2 To consider any lengthsman or footpaths jobs that need undertaking.
 - 8.3 To consider thanking the parishioners who empty the bin at Woonton and consider requesting a dog bin is installed at the site.
9. **Highways and Footpaths**
 - 9.1 To consider any highways issue that needs reporting
 - 9.2 To receive an update on the Traffic Regulation Order's and Community Commissioning Application submitted
 - 9.3 To consider supporting the PFO in taking part in a pilot scheme run by Herefordshire Council
 - 9.4 To consider requesting that the PFO earmark trees in the Parish that need protecting
10. **Commons**
 - 10.1 To consider an update on the restoration of the Common and the issue of traffic parking on the common
 - 10.2 To consider the Cricket Club's offer to cut the grass on the Common
11. **Finance**
 - 11.1 To note November bank balance and finance report and sign both. – Appendix 1
 - 11.2 To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5):-
 - 11.2.1 Clerks October Salary
 - 11.3 To consider the following invoices for payment
 - 11.3.1 Clerk's November salary
 - 11.3.2 Clerk's November expenses £170.47 previously circulated
 - 11.3.3 Autela Payroll Services £64.32
 - 11.4 To consider the 2021-22 budget and precept. – Appendix 2
 - 11.5 To consider an update on bank signatories and consider switching bank accounts.
12. **To consider the Hazlecroft Woodland Planting Scheme**
13. **Correspondence –**
 - 13.1 – **Review of Code of Conduct Complaints by Herefordshire Council**
14. **To consider agenda items for next meeting – no discussion**
15. **To note date of next scheduled meeting – 13th January 2021 – online**

A resolution will be passed to exclude the press and public from the following confidential item

16. To consider the Clerk's Annual Appraisal

Emma Thomas
Clerk to Almeley Parish Council
01885 490414

6th November 2020

Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
08.07.20	200711	Stocks Cottage, Woonton, Hereford, HR3 6QU New vehicular accessway into garden and new workshop/office.	Support	Approved with conditions
09.09.20	202555	St Marys Church, Almeley, Hereford, HR3 6LB Proposed works to 1. Liquidambar styraciflua- Reduce the canopy to reduce the likelihood of limb failure. 2. Taxus baccata (nearest to the entrance)- Reduce upper canopy overhanging the road. 3. Taxus baccata- Reduce the canopy protruding towards the church and upper canopy overhanging the road. 4. Tilia x europaea- Raise the canopy to improve the appearance, allow light underneath and to facilitate mowing. 5. Pinus sylvestris - Thin the canopy on the church side to mitigate the lean of the main stem in that direction. Also remove deadwood.	Support	Tree works can proceed
09.09.20	202554	Land Adjacent to Hopleys Green Road, Woonton, Proposed 3 no. detached cottages with garages	Object	Awaited
09.09.20	202818/PA7	Stone Farm, Woonton, HR3 6QT Application for prior notification of agricultural development – proposed building.	Comment	Prior approval not required