

ALMELEY PARISH COUNCIL
Councillors are summoned to attend a Meeting of the Parish Council
On Wednesday 9th September 2020
To be held online via Zoom – due to the Coronavirus Pandemic at 7.30pm

AGENDA

1. **To appoint a Chair and complete the Declaration of Office form**
2. **To consider co-opting councillors to the two vacant positions and complete the Declaration of Office forms.**
3. **To receive apologies for absence**
4. **To receive declarations of interest and written requests for dispensation**
5. **To approve the minutes of the previous meeting – 8th July 2020**
6. **Open session**
 - 6.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
 - 6.2 To receive views of local residents on parish matters
7. **Planning**
 - 7.1 To note application determined by Herefordshire Council – table attached.
 - 7.2 To consider planning applications for determination by Herefordshire Council
 - 7.2.1 **202555 - St Marys Church, Almeley, Hereford, Herefordshire HR3 6LB**

Proposed works to 1. Liquidambar styraciflua- Reduce the canopy to reduce the likelihood of limb failure. 2. Taxus baccata (nearest to the entrance)- Reduce upper canopy overhanging the road. 3. Taxus baccata- Reduce the canopy protruding towards the church and upper canopy overhanging the road. 4. Tilia x europaea- Raise the canopy to improve the appearance, allow light underneath and to facilitate mowing. 5. Pinus sylvestris - Thin the canopy on the church side to mitigate the lean of the main stem in that direction. Also remove deadwood.
 - 7.2.2 **202554 - Land Adjacent to Hopleys Green Road, Woonton, Herefordshire,**

Proposed 3 no. detached cottages with garages
 - 7.2.3 **202818/PA7 Stone Farm, Woonton, HR3 6QT**

Application for prior notification of agricultural development – proposed building.
 - 7.3 To consider a response to Herefordshire Council's HALAA 2020
8. **Parish Maintenance**
 - 8.1 To consider any lengthsman or footpaths jobs that need undertaking.
 - 8.2 To consider an update on the upkeep of the telephone box.
 - 8.3 To thank Mr Dave McAndrew for his time and energy whilst being the Parish Footpath Officer over the past years and consider appointing Mr Laurie Barnett as the new PFO
9. **Highways**
 - 9.1 To consider any highways issue that needs reporting
 - 9.2 To receive an update on the Traffic Regulation Order's and Community Commissioning Application submitted
10. **Commons**
 - 10.1 To consider an update on the restoration of the Common and the issue of traffic parking on the common
11. **Finance**
 - 11.1 To note September bank balance and finance report and sign both. – Appendix 1
 - 11.2 To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5):-
 - 11.2.1 Clerks August Salary
 - 11.2.2 Eyelid Productions – web support - £325 as agreed 8/7/20 item 10.4)
 - 11.3 To consider the following invoices for payment
 - 11.3.1 Clerk's September salary
 - 11.3.2 Clerk's September expenses £60.69 previously circulated
 - 11.3.3 HMRC – PAYE £TBC
 - 11.3.4 HALC – web hosting and domain name £66
 - 11.4 To consider updating Bank Signatories
12. **Correspondence – Car Park Charges Review 2020 Consultation**

13. To consider agenda items for next meeting – no discussion

14. To note date of next scheduled meeting – 11th November 2020

Emma Thomas
Clerk to Almeley Parish Council
01885 490414

4th September 2020

Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
08.07.20	200711	Stocks Cottage, Woonton, Hereford, HR3 6QU New vehicular accessway into garden and new workshop/office.	Support	Awaited