

**ALMELEY PARISH COUNCIL**  
**Councillors are summoned to attend a Meeting of the Parish Council**  
**On Wednesday 13<sup>th</sup> November 2019 at 7.30pm in Almeley Village Hall**

**AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest and written requests for dispensation
3. To approve the minutes of the previous meeting – 11<sup>th</sup> September 2019
4. **Open session**
  - 4.1 To receive a report on Herefordshire Council matters from Ward Cllr Graham Jones
  - 4.2 To receive views of local residents on parish matters
5. **Planning**
  - 5.1 To note application determined by Herefordshire Council – table attached.
  - 5.2 To consider planning applications for determination by Herefordshire Council
    - 6.2.1 193562 - Land at Hopleys Green Road, Woonton, Herefordshire, HR3 6QN  
Proposed erection of 3 detached cottages with garages
  - 5.3 To note support for application 193072 given between meetings.
6. **Parish Maintenance**
  - 6.1 To consider any lengthsman tenders received.
  - 6.2 To consider any lengthsman or footpaths jobs that need undertaking.
  - 6.3 To consider any highways issue that needs reporting
  - 6.4 To consider sharing the cost of a SID with Kinnersley Parish Council
7. To consider an update on the submission of the Traffic Regulation Order
8. To consider an update on the restoration of the Common
9. To consider the War Memorial cost of replacement quote and consider altering the insurance schedule to accommodate this.
10. To consider purchasing SmartWater for the parish
11. **Finance**
  - 11.1 To note November bank balance and finance report and sign both. – Appendix 1
  - 11.2 To consider the clerks expenses £134.55 – previously circulated
  - 11.3 To consider the clerks salary – October and November
  - 11.4 To consider invoices from Almeley Village Hall for meeting hire £71.50
  - 11.5 To consider invoice from AS Payne for final yearly payment for Common and War Memorial mowing £800
  - 11.6 To consider invoice from HALC for Web hosting and domain name – May 2019 – April 2020 £66
  - 11.7 To consider invoice from Autela for payroll services £47.08
  - 11.8 To consider re-payment to Groundwork UK for NDP grant £1183.52
  - 11.9 To consider the draft 2020-21 budget
  - 11.10 To consider adopting the updated Financial Regulations
12. To consider agenda items for next meeting – no discussion
13. To note date of next scheduled meeting – 8<sup>th</sup> January 2020

*A resolution will be passed to exclude the press and public from the following confidential item – Employment Matters*

14. To consider the Clerk's Annual Appraisal

Emma Thomas  
Clerk to Almeley Parish Council  
01885 490414

8<sup>th</sup> November 2019

## Planning

Date - minute	Application	Details	Parish Council Decision	Hereford Council Decision
17/06/19 6.1	191596	<b>Land at Mountain View, Almeley, Hereford,</b> Proposed works to OAM7 (Tag 527), OAM8 (Tag 528), OAMB (Tag 531), OAMQ (Tag 542), OAMT (Tag 544) and OAMX (Tag 548	Support with conditions	Tree works can proceed
11/09/19 6.2.1	192636	<b>Woonton Farm, Woonton, Hereford, HR3 6QL</b> Variation of condition 2 of permission 174721/F (proposed erection of 5 dwellings) Amended design.	Support	Withdrawn