

ALMELEY PARISH COUNCIL

Minutes of an Extraordinary meeting of the Parish Council
held on Thursday 12th October 2017 at 9.00 am in Almeley Village Hall

Present

Parish Councillors: Liz Tucker (Chairman), Barry Hall, Bee Held, Martin Skyrme.

In attendance: Lynda Wilcox (HALC) ... Clerk Cover.

1. Apologies for absence were received from Cllrs: James Edwards, John Hope and Alan Payne.
2. Declarations of interest & written requests for dispensation: There were none.
3. Finance
 - 3.1 It was RESOLVED to pay HALC clerk cover for the meeting in the sum of £150 + mileage.

A resolution was passed to exclude the public for the following confidential item

4. Employment Matters ... Appointment of new clerk
 - 4.1 Members received a report from those who were able to attend the interviews for the post of Clerk/RFO (Responsible Financial Officer) at the HALC Offices in Hereford on 6th October.
 - 4.2 It was RESOLVED to uphold the unanimous recommendation of the Panel to appoint Emma Thomas as Clerk/RFO from 12th October for a six month probationary period subject to references.
 - 4.3 It was further RESOLVED that the new clerk's salary would be based on 7 hours per week at Spinal Column Point 23 in the LC1 Scale recommended by the National Joint Council for Local Government Services (NJC) from 1st April 2017.
 - 4.4 It was further RESOLVED to access Autela payroll services in relation to the new clerk's salary payments.

The Chairman closed the meeting at 9.40 a.m.

SIGNED



DATE

15/11/17.....