

# **ALMELEY PARISH COUNCIL**

## **MINUTES OF AN ORDINARY MEETING OF ALMELEY PARISH COUNCIL HELD IN THE VILLAGE HALL ON 11th JANUARY 2017**

### **Present:**

Councillor Mr John Hope Parish Council Chairman  
Councillor Mr Barry Hall Vice-Chairman  
Councillor Mrs Barbara (Bee) Held  
Councillor Mrs Elizabeth (Liz) Tucker  
Councillor Mr Allan Payne  
Councillor Mr Martin Skyrme

### **Parish Council Clerk/RFO**

Mrs Marion Scott

### **Also Present**

Lengthsman, Mr Andy Cross and 7 members of the public.

**The Chairman opened the meeting at 7.30pm**

### **1.0 Apologies**

Apologies received from Councillor Mr James Edwards due to illness.  
Locality Steward for Balfour Beatty Living Places (BBLP), Lara Edwards not present.

### **2.0 Declaration of Interest & Dispensations**

2.1 Declarations of pecuniary interest made by Councillor Mr Allan Payne relating to Item 10.6  
2.2 No applications for dispensations received.

### **3.0 Speakers** - Opportunity for visiting speakers to address council.

3.1 Ward Councillor Mr Clive Skelton was not present to provide an up-date.

### **4.0 Public Question Time**

Matters raised:

A parishioner stated that there were problems still in Woonton regarding speeding along that particular stretch of the A 480. The speed limit is 40mph. Suggestions were made as to the possibility of installing White Gates, as recently installed at Winforton. A speed indicator sign was also installed at Winforton. Councillor, Mr Allan Payne commented that the water leak near The Buck would cause the road to slow the speed along that stretch of road. The Parish Clerk was asked to contact the Locality Steward and Hereford Council, a) to request a survey be carried along that stretch of road and to make enquiries regarding the installation of White Gates and/or the funding of these Gates. CLERK to action.

A request was made that Mr George Thompson, Herefordshire Land Agent, be contacted to confirm the bye-laws on Commons. Following the Christmas season, mini motor-bikes were riding on the Common, causing many residents to make complaints. A local resident had already contacted Mr George Thompson to make enquiries. The Parish Clerk was requested to write a letter to Mr George Thompson. CLERK

Concern was also raised regarding the noise of use of the Wood-Chipper in Eardisley, which did not seem to affect local residents, but could be heard in the surrounding areas. This arose from an Industrial unit in Eardisley. A comment was made that the machinery was inadequate to deal with the level of wood that had to be dealt with, and heavier equipment would not cause this problem. The Parish Clerk was requested to

contact Mr Clive Skelton and also M. Willimont, Head of Development and Environmental Health to investigate this noise nuisance . **CLERK to action**

## **5.0 Minutes**

Following a proposal by Councillor, Mrs Liz Tucker and seconded by Councillor, Mr Barry Hall, Vice-Chairman, it was resolved that The Minutes of the Ordinary Parish Council Meeting held on the 9<sup>th</sup> November 2016 having been previously distributed were unanimously confirmed as true records and signed by the Parish Council's Chairman.

Chairman, Mr John Hope stated that approval of the Minutes of the Extra-Ordinary Meeting held on the 30<sup>th</sup> November 2016 had been omitted by the Parish Clerk and would be put on the Agenda for the meeting 8<sup>th</sup> March 2017. Apologies were given by the Parish Clerk.

## **6.0 Planning Application for Consideration**

6.1 Planning application 163827/FH – Old Quarry House, Almeley, HR3 6LG.

Demolition of single storey side/rear lean to extensions and conservatory. Raising of lower roof to provide usable internal floor space and insulation/cladding of existing house and construction of rear double storey extension.

Proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor, Mr Martin Skyrme it was resolved that the Parish Council had no objections to the proposed planning application.

6.2 Planning application 163851/PA7 – Glynfield Barn, Woonton, HR3 6QR.

Proposed agricultural portal frame extension. No comments are being accepted for this planning application.

Proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor Mr Martin Skyrme it was resolved that the Parish Clerk write to Herefordshire Planning and ask why no comments were being accepted. **CLERK to action**

## **7.0 Roads and Footpaths**

A report prepared by Mr Andy Cross was read out by the Parish Clerk. The report is attached to the Minutes. The Parish Clerk was requested to contact Balfour Beatty to make enquiries as to what equipment was available to the Parish Council i.e. Finger Posts, Stiles that could be used to improve the footpaths. Proposed by Councillor, Mrs Liz Tucker and seconded by Councillor, Mr Martin Skyrme it was resolved that Councillors, Mrs Liz Tucker, Mr Martin Skyrme and Mrs Bee Held liaise with Mr Andy Cross to assess the footpaths and make recommendations. Chairman, Mr John Hope stated that due to circumstances the re-instatement of the footpaths connected to Kymin Lane be dealt with at a later date. **COUNCILLORS Liz Tucker, Martin Skyrme and Bee Held to action.**

## **8.0 Neighbourhood Development Plan**

The Minutes of the Neighbourhood Development Plan meeting held on 30<sup>th</sup> November 2016 have been posted on the web-site. The financial situation has now been brought up to date, and a request for £2,500 (for the period to 31 March 2017) has been submitted, and a request for a further £2,000 shall be made after 31 March 2017.

## **9.0 Financial Information: December 2016**

Account balance 31<sup>st</sup> October 2016  
Community account: £7,932.04  
Business Savings account: £145.44  
**Total bank balance: £8,077.48**

### **Cheques to authorise**

Upper Bridge Enterprises (close old web-site)	£30.00*
MP Scott PC (November)	£326.80
MP Scott PC (December)	£182.40
MP Scott Expenses (November-December)	£62.10
HMRC (MPS)	£127.30

Hire Hall (November)	£18.00
Hire Hall (NDP)	£18.00
Andy Cross (Lengthsman scheme)	£482.60
Harper-Smith Bus. Solutions - Web-site Agreement	£200.00
Harper-Smith Bus. Solutions – Meetings	£89.50
Repayment of NDP Grant	£4,500.00
<b>Total payments</b>	<b>£6,036.70</b>
<b>Payments received:</b>	
Precept	£5,000.00
HSBC Compensation	£200.00
<b>Total received</b>	<b>£5,200.00</b>

\* Includes VAT 20%

**Debtors**

£191.82 – N.D.P. Account.  
Lengthsman Scheme Community A/C £731.00 + £482.60  
VAT £633.66

**Closing balance £7,240.78 (Opening balance £8,077.48 - £836.70)**

LEADER PROJECT	£600.00
N.D.P.	£393.03 (+ Debtor £191.82)
NALC	£452.01
COMMUNITY A/C	£5,795.44 (+ Debtor £731.00 + £482.60 + £633.66)
	—————
	<b><u>£7,240.78</u></b>

9.2 Payments received. See above.

9.3 Payments to be agreed.

Following a proposal by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor, Mrs Liz Tucker it was **resolved** that the above invoices are paid from parish funds.

**10.0 Matters arising from last meeting**

10.1 Up-date of BT Kiosk: Discussions took place regarding the BT Kiosk at Wootton Lane, Almeley. Proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor, Mrs Bee Held and decided by all the Parish Council not to adopt the BT Kiosk. Proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor, Mr Martin Skyrme that BT be contacted to ask if residents adopt the Kiosk instead of the Parish Council. **CLERK to action**

10.2 Up-date of Leader Project. Mr Andy Cross had carried out a survey of the benches in July 2016, details attached. Proposed by Councillor, Mrs Liz Tucker and seconded by Councillor, Mr Martin Skyrme it was resolved that repairs be carried out and the repairs paid out of the Lengthsman grant. Proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor Mr Allan Payne it was decided that 2 benches be purchased, one to replace at The Batch and one at West View. **CLERK to purchase**

10.3 Up-date on Bank Account transfer. The Parish Clerk reported that due to the problems opening a Community Account with HSBC and having written a letter of complaint, HSBC made a payment of £200 as compensation. It was proposed by Councillor, Mr Barry Hall, Vice-Chairman and seconded by Councillor, Mr Martin Skyrme that Councillor, Mrs Bee Held and Chairman, Mr John Hope be added as signatories.

10.4 Up-date of official web-site. The web-site was now up to date and most information had been posted. The Parish Clerk was to send out a list of Items that should be put on an inventory to up-date the Asset Register. **CLERK to action**

10.5 Damage to Common from a Milk Tanker lorry. Remedial works shall have to be carried out. Proposed by Councillor, Mrs Liz Tucker and seconded by Councillor, Mr Barry Hall, Vice-Chairman, it was agreed that a quote be obtained from Councillor, Mr Allan Payne and sent on to the Company involved. **CLERK to action**

10.6 Tender for mowing of Spearmarsh Common and War Memorial. Councillor, Mr Allan Payne left the hall. Proposed by Councillor, Mrs Bee Held and seconded by Councillor, Mr Barry Hall, Vice-Chairman, it was agreed that the tender from A. & S. Payne of £1,600.00 be accepted.

10.7 Request from a resident that white lining be carried out at Logaston/Broadfield turn. The Parish Council felt that this should be discussed with Lara Edwards, the locality steward. See Item 10.8

10.8 Meeting to be arranged with Lara Edwards, the locality steward. Proposed by Councillor, Mrs Liz Tucker and seconded by Chairman, Mr John Hope, that the Parish Clerk arrange for a meeting and that the Parish Clerk draw up a schedule of various works that the Parish Council wish to discuss with the locality steward. Chairman, Mr John Hope gave an interesting insight into the history of the Water Tank near Spring Cottage. This tank had been developed by Mr A.E. Farr- who went on to become a notable civil engineer. **CLERK to action**

10.9 Meeting to be arranged with Mr George Thompson to discuss the Commons in Almeley Parish Council and to discuss Common Laws and Common Rights. **CLERK to action**

#### **11.0 Confirmation of the next Ordinary Meeting, Venue, Date and Time**

11.1 Almeley Village Hall, 8<sup>th</sup> March 2017, 7.30pm

The Chairman thanked the members of the public for attending and declared the meeting closed at 9.10pm

Councillor Mr John Hope Parish Council Chairman

Signed.....

Date.....