

## **ALMELEY PARISH COUNCIL**

Councillors are summoned to attend an extraordinary meeting of the parish council on Monday 19<sup>th</sup> June 2017 at 7.30 pm in Almeley Village Hall

### **A G E N D A**

1. To receive apologies for absence.
2. To receive declarations of interest & written requests for dispensation.
3. Open Session
  - 3.1 To receive report from Ward Councillor.
  - 3.2 To receive views of local residents on parish matters.
4. Finance
  - 4.1 To consider HALC clerk cover for meeting @ £150 + mileage.
  - 4.2 To consider payment of 2015 election costs - £1877.52 in three instalments.
  - 4.3 To consider outstanding payments to Lengthsman.
  - 4.4 To consider outstanding payments for hall hire.
  - 4.5 To consider payment for mowing Spearmarsh Common & War Memorial £800.
  - 4.6 To consider action on bank accounts, including bank transfer & online access.
  - 4.7 To consider internal audit report on 2016/17 accounts.
  - 4.8 To approve the Annual Governance Statement.
  - 4.9 To consider, approve, sign & date Accounting Statements for 2016/17.
5. Minutes
  - 5.1 To consider minutes of last scheduled meeting held on 8<sup>th</sup> March 2017.
  - 5.2 To consider minutes of extraordinary meeting held on 19<sup>th</sup> April 2017.
6. Planning

To consider comments on applications for determination by Herefordshire Council:

  - 6.1 Application P171756/FH. Little Upcott, Almeley Road, Eardisley. Proposed garage/workshop: private use only.
  - 6.2 Application 171758/L (*Listed Building Consent*). Little Upcott, Almeley Road, Eardisley. Proposed garage/workshop: private use only.
  - 6.3 Application P171792/FH. 21 Bells Orchard Almeley. Demolition of garage, carport & conservatory & erection of single storey rear/side extension & garage.
7. Neighbourhood Development Plan
  - 7.1 To receive update & consider next steps.

- 7.2 To consider payment to Sandra Charles of £170.40.
- 8. Website ... To consider HALC hosting fee of £30+VAT & future arrangements.
- 9. Code of Conduct
  - 8.1 To consider adopting Herefordshire Council new Code or confirm current one.
- 10. To note date of next meeting: 13<sup>th</sup> September 2017
  - 10.1 To note remaining meeting dates 2017/18: 15.11.17, 10.1.18, 14.3.18.  
*A resolution will be passed to exclude the public for the following confidential item*
- 11. Employment Matters
  - 11.1 To consider matters relating to outgoing clerk.
  - 11.2 To receive update on recruitment of new clerk.

Liz Tucker ... Chairman