

**ALMELEY NDP STEERING GROUP**  
**Minutes of the meeting of the NDP Steering Group**  
**held on Wednesday 25<sup>th</sup> April 2018 at 7.00pm in Almeley Village Hall**

**Present:** Liz Tucker (Chair), Alan Tucker, Barry Hall, Jon Argent, David McAndrew, Paul Charles and Sandra Charles.

**In attendance:** Emma Thomas, Clerk to Almeley Parish Council

**Public:** 2

**1. To receive apologies for absence**

Apologies were received and accepted from Lynne Hare, Mike Entwisle, John Crippin and Frances Crippin.

**2. To consider the minutes of the meeting held on the 5<sup>th</sup> February 2018**

It was RESOLVED to accept the minutes of the meeting held on 5<sup>th</sup> February 2018 and they were signed by the Chair.

**3. To receive declarations of interest**

None

**4. To consider an update on the Regulation 14 consultation and comments received.**

The clerk REPORTED that Regulation 14 consultation had gone ahead as planned. All stakeholders, statutory consultees, community groups, Farmers and employers had been written to individually, with details of the consultation, on the 19<sup>th</sup> February 2018. All documents were put on the website on the 19<sup>th</sup> February 2018.

Several responses had been received – the document containing all these responses can be found with all other NDP paperwork on the NDP page of Almeley Parish Council website.

The NDP consultant was now preparing responses to all comments received and would update the draft NDP if deemed necessary. The steering group agreed to meet informally to go through the initial responses from the consultant.

**5. To consider the next steps.**

Once the draft NDP has been updated an updated HRA, SEA, Basic conditions statement, consultation statement and policy maps would be produced. These will then come back to the Parish Council for approval to submit to Herefordshire Council at Regulation 16.

It was RESOLVED that the clerk would now apply for the next tranche of funding to cover the costs of item 5.

**6. To consider date of next meeting – TBC**

The meeting closed at 7.25

Signed:

Dated:

10/10/2018