

**ALMELEY NDP STEERING GROUP**  
**Minutes of the NDP Steering Group meeting**  
**held on Wednesday 10<sup>th</sup> October 2018 at 7.00pm in Almeley Village Hall**

**Present:** Liz Tucker (Chair), Alan Tucker, Barry Hall, Lynne Hare, David McAndrew, Paul Charles and Sandra Charles.

**In attendance:** Emma Thomas, Clerk to Almeley Parish Council

**Public:** 2

**1. To receive apologies for absence**

Apologies were received and accepted from Jon Argent, Mike Entwisle, John Crippin and Frances Crippin.

**2. To consider the minutes of the meeting held on the 25<sup>th</sup> April 2018**

The minutes were APPROVED and signed by the Chair.

**3. To receive declarations of interest**

None

**4. To consider which examiner to chose to examine the NDP.**

It was RESOLVED that Barbara Maksymiw should be put forward to the Parish Council as recommended examiner for the NDP.

**5. To consider the next steps.**

The clerk REPORTED that the Council's responses to the NDP comments received at Regulation 16 needed submitting. The clerk would confirm with the consultant that he was happy with all responses before submitting. Herefordshire Council would now go ahead and organise the examination.

It was REPORTED that the extra grant money originally approved by Groundwork UK was available for use to advertise the referendum when the time came.

**6. To consider date of next meeting –**

TBC

The meeting closed at 7.35pm

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_