

**ALMELEY PARISH COUNCIL**  
**Minutes of the Extra-ordinary Meeting of the Parish Council**  
**Held on Monday 11<sup>th</sup> June 2018 at 7.30pm in Almeley Village Hall**

**Present: Councillors: Liz Tucker (Chair), Barry Hall, Bee Held, James Edwards, Allan Payne and John Hope.**

**In attendance: Emma Thomas – Clerk and Mr. Bill Bloxsome – NDP consultant.**

**Public: 27**

**1. To receive apologies for absence**

Apologies were RECEIVED from Cllr Martin Skyrme

**2. To receive declarations of interest and written requests for dispensation**

Cllr Allan Payne declared a DPI against item 4.5 and signed the register of interests book

**3. Open session**

3.1 To receive views of local residents on parish matters

The following items were raised:

- Missing sign at Woonton – this will hopefully be resolved by the July meeting
- Two missing footpath signs. – Cllr Payne agreed to mend them.

**4. Finance**

4.1 To consider the clerks expenses £651.77 – previously circulated

4.2 To consider the clerks salary – June

4.3 To consider the PAYE payment to HMRC

4.4 To consider the NDP steering group expenses – payable to Sandra Charles £201.34

It was RESOLVED to approve all of the above items and the cheques were signed.

**Cllr Allan Payne left the meeting**

4.5 To consider invoice from A & S Payne for Mowing of Spearmarsh Common £800

It was RESOLVED to approve the above item and the cheque was signed.

**Cllr Allan Payne rejoined the meeting**

**5. Planning**

5.1 181472/181474 Barn at Logaston Common Farm, Logaston, Woonton, HR3 6QJ

Proposed change of use of barn to form ancillary letting accommodation

It was RESOLVED to support the application.

**6. To consider the draft NDP, Basic Condition Statement, Consultation Statement, Parish Map and Village Maps for submission to Herefordshire Council at Regulation 16.**

The clerk explained what the procedure was at Regulation 16. Mr. Bloxome gave a summary for the need for an NDP. Various queries were raised by members of the council and public.

It was RESOLVED to approve the above documentation for submission to Herefordshire Council at Regulation 16. (For: 5 members; Against: 1 member (JE)).

**7. To note date of next scheduled meeting – 11<sup>th</sup> July 2018**

The meeting closed at 8.00pm

Signed: \_\_\_\_\_

Almeley Parish Council stamp with Chinese characters overlaid. The stamp includes the council name in English and Chinese, and the date of the meeting.

Dated: \_\_\_\_\_