

ALMELEY NDP STEERING GROUP
Minutes of the meeting of the NDP Steering Group
held on Wednesday 10th January 2018 at 7.00pm in Almeley Village Hall

Present: Liz Tucker (Chair), John Crippin, Frances Crippin, Alan Tucker, Barry Hall, Sandra Charles and Paul Charles

In attendance: Emma Thomas – Parish Clerk

1. To receive apologies for absence

Apologies were received and accepted from Dave McAndrew and John Argent

2. To consider the minutes of the meeting held on the 29th November 2017

The minutes were APPROVED and signed by the Chair.

3. To receive declarations of interest

None

4. Timeline for Regulation 14 – Progress so far

There was a slight delay in the SEA and HRA being returned but otherwise a February regulation 14 submission date was still looking probable.

It was RESOLVED to start preparing the email list of consultees – to include national organisations, local businesses, call for sites respondents, neighbouring parish councils and Hereford Council. It was also RESOLVED to organise the printing of the comment forms and arrange where the draft NDP would be displayed for parishioners to view. It was RESOLVED to organise a newsletter with consultation details in. It was RESOLVED to print 10 copies of the draft for viewing – although this would be delayed until absolute assurance was given that no more changes would be made.

All the above expenses were approved for reimbursing when invoices become available.

5. SEA and HRA reports from Hereford Council.

JC REPORTED that at first glance there seemed to be two small areas that may need amending in the SEA and HRA. It was RESOLVED to ask Bill Bloxsome for his advice. It was RESOLVED that the steering group would read both documents and get any alterations needed to the clerk as soon as possible – for re-submission to Hereford Council by the 26th January.

6. To consider date of next scheduled meeting –
TBA

The meeting closed at 7.25pm

Signed



Dated:

5/2/18