

ALMELEY NDP STEERING GROUP
Minutes of the meeting of the NDP Steering Group
Held on Wednesday 29th November 2017 at 7.00pm in Almeley Village Hall

Present: Liz Tucker (Chair), Barry Hall, David McAndrew, Paul Charles, Sandra Charles, John Crippin, Alan Tucker

In attendance: Emma Thomas – Clerk
Bill Bloxsome – NDP Consultant

Public: Several

1. **To receive apologies for absence**
Apologies received from John Argent and Frances Crippin
2. **To consider the minutes of the meeting held on the 15th November 2017**
The minutes were APPROVED and signed.
3. **To receive declarations of interest**
None
4. **Introduction of new clerk and progress to date**
The new clerk was introduced – progress was reported under item 5.
5. **Timeline for Regulation 14**
Both the clerk and Bill Bloxsome explained what would happen now in order to progress the draft NDP to Regulation 14 consultation stage.

The draft NDP – if approved in the following meeting of the Parish Council – would then be sent to Stephanie Kitto at Hereford Council to prepare the SEA and HRA reports. She has promised to return all reports to the clerk by the end of the 5th January 2018.

It was RESOLVED that the clerk would forward these ASAP to the NDP steering group – so that the working party could examine any recommendations. Should it was feasible it was then RESOLVED to try to bring the draft NDP and documents to the meeting of the Parish Council on the 10th January 2018 – in order to approve the regulation 14 consultation process to start on 1st February 2018.

It was RESOLVED that the NDP steering group would begin to make a list of how and where they were going to consult with parishioners, local and national organisations during the regulation 14 six week period. Both the clerk and Bill Bloxsome have documents they would email to the steering group to help with this.

6. **Nature report update**
An update was given on the nature report – it was hoped this would be ready to lie alongside the NDP by Spring/Summer 2018. It was RESOLVED to go ahead with the report as it stands at present.
7. **To consider date of next scheduled meeting –**
It was RESOLVED to meet on 10th January 2018 – 6.30pm before the meeting of the Parish Council

The meeting ended at 7.29pm

Signed: _____

Dated: _____

10/1/18