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ALMELEY PARISH COUNCIL

Minutes of an extraordinary meeting of the parish council
held on Thursday 29th June 2017 at 2.00pm in Almeley Village
Hall

Present:

Parish Councillors: Liz Tucker (Chairman), Barry Hall, Bee
Held, John Hope & Alan Payne.

In attendance:

Lynda Wilcox (HALC) ... Clerk Cover.
Two local residents.

1. Apologies for absence were received from James
Edwards and Martin Skyrme.

2. Declarations of interest & written requests for
dispensation:
There were none.
 - 2.1 Consideration of current registers of interest ... It had
been noted that some of the registers of interest
displayed on the Herefordshire Council website might
not have been completed appropriately. It was
therefore **RESOLVED** that all councillors would check
their respective registers and amend or submit new
ones, as appropriate. It was further **RESOLVED** that
those not in attendance would be informed of the need
to check their registers.

3. Views of local residents on parish matters ... The former clerk read out a statement concerning parish council activities. There was no comment from any of the councillors present but they all agreed on the importance of employing a qualified clerk as soon as possible

4. Finance

4.1 It was RESOLVED to access HALC clerk cover for the meeting at a cost of £150 + mileage.

4.2 Internal audit report on 2016/17 accounts ...

Members considered the report in great detail and RESOLVED to address the twelve recommendations for improvement during 2017/18 which had led to five out of the nine boxes on the Internal Auditor's page of the Annual Return receiving a negative response.

4.3 Annual Governance Statement ... Members considered each item of the Annual Governance Statement and felt obliged to give a negative response to three out of the eight statements.

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4.4 Members considered the end of year figures, some concerns were noted but the Accounting Statements contained within the Annual Return for the 2016/17 external audit were approved, signed & dated.

5. Planning

It was RESOLVED not to object to the following application for determination by Herefordshire Council:

5.1 Application P172003/F. The Meadows, Almeley.

Proposed 2 bay extension to an existing hay barn and cattle housing.

6. It was RESOLVED to cancel the next meeting scheduled for Wednesday 12th July 2017 and to go straight to the scheduled meeting on 13th September 2017 because members were aware that an extraordinary meeting relating to the appointment of a new clerk and/or

planning matters may need to be called in the interim.

6.1 Remaining meeting dates for 2017/18 were noted as 15.11.17, 10.1.18, 14.3.18.

A resolution was passed to exclude the public for the following confidential item

7. Employment Matters

7.1 Members considered matters relating to the outgoing clerk, including outstanding payments. Following detailed discussion it was RESOLVED to pay all outstanding amounts, as claimed, in full and final settlement.

7.2 Appointment of new clerk ... Members received an update from HALC.

SIGNED DATE

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