

ALMELEY PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF ALMELEY PARISH COUNCIL HELD IN THE VILLAGE HALL ON 9th MARCH 2016

Present:

Councillor Mr John Hope Parish Council Chairman
Councillor Mr Barry Hall Parish Council Vice-Chairman
Councillor Mr James Edwards
Councillor Barbara (Bee) Held
Councillor Mr Allan Payne
Councillor Mr Martin Skyrme
Councillor Elizabeth (Liz) Tucker

Parish Council Clerk/RFO

Mrs. Marion Scott

Also Present

Ward Councillor Mr Clive Skelton. Lengthsman Mr. Andy Cross and approximately 16 members of the public.

The Chairman opened the meeting at 7.30pm

1.0 Apologies

No apologies were received as all Parish Councillors were present.
Locality Steward for Balfour Beatty Living Places (BBLP) Lara Edwards not present.
No presence for the local police.

2.0 Declaration of Interest & Dispensations

2.1 No declaration of interest made.
2.2 No applications for dispensations received.

3.0 Speakers - Opportunity for visiting speakers to address council

3.1 Ward Councillor Mr. Clive Skelton provided the following up-dates:

- Mr. Clive Skelton had visited the resident who has complained about the Broiler Units at Logaston. (Refer to Item 4).
- Pre-planning programme for 2016/2017 re-surfacing works has been produced. No proposed works to be carried out in the Parish of Almeley.
- Concerns that Balfour Beatty is not giving value for money in the works carried out by the company.

4.0 Public Question Time

Matters raised:

Parish Council requires Standing Orders, Financial Regulations and other policies to be put in place.

Full Notice and Agendas required to be displayed on Notice Board.

Parish Clerk to implement these requests.

Statement read by resident expressing his disapproval of the actions taken by Mr. Clive Skelton at the Planning Committee meeting held in November 2015.

Letter from a resident (read by Liz Tucker regarding the additional Broiler Units at Logaston), complaining about the noise levels and smell.

The Parish Clerk was asked to write to the Environmental Health and Environmental Health and Planning Department to request that they investigate the complaints submitted to them.

5.0 Minutes

Following a proposal by Liz Tucker and seconded by Bee Held it was resolved that The Minutes of the Ordinary Parish Council Meeting held on the 13 January 2016 having been previously distributed were unanimously confirmed as true records and signed by the Parish Council's Chairman.

6.0 Planning Applications for Consideration

No planning applications were received for consideration.

Parish Clerk to contact Planning department to request that planning applications within the Parish be automatically sent to the Parish Clerk.

7.0 Roads and Footpaths

Report from Mr Andy Cross on work carried out on since he took on the Lengthmans duties. Still awaiting A3 and A4 Maps of parish with Road Numbers and (P3) Footpaths. The Parish Council requested that Mr Cross purchase materials before 31 March 2016 for repairs to a footbridge.

8.0 Financial Report – February 2016

Account balance 10th October 2015
Community account: £12,603.25
Business Savings account: £145.36
Total bank balance: £12,748.61

Cheques authorised at previous meetings

Neighbourhood Dev. Plan expenses	208.92*
External audit fee (Grant Thornton)	60.00*
J. Plummer BT Kiosk	46.54
Neighbourhood Dev. Plan expenses	205.92*
Almeley Village Hall	36.00
HALC (Invoices 6160/6190/6224)	614.20*
Almeley Village Hall	27.00
HALC (Invoice 6251)	200.74*
HALC (refunded 30.12.2015)	288.00*
PWLB (Loan repayment)	511.24
HMRC	400.00
Total payments	£2,598.56

Payments received:

Vat refund	531.72
HALC	288.00
Total received	£819.72

Cheques to authorise:

A. Cross (Nov/Dec. 22.5 hrs lengthsman's duties)	382.50
A. Cross (Jan/Feb. 60.5 hrs lengthsman's duties)	1,028.50
HALC (Affiliation fee April 2016-March 2017)	460.86*
R. Withell (Web-site/Domain fee)	184.90*
* VAT of 20% is included	
Total	£2,056.76

Debtors

Precept Levy 1st Instalment £5,000 due 15th April 2016

Closing balance £8,913.01 (Opening balance £12,748.61 - £3,835.60)

8.2 Payments to be agreed. Following a Proposal by LT and Seconded by BH it was **resolved** that the above payments are paid from the parish funds. A Proposal by LT and Seconded by BH was that the invoice from R. Withell be amended to 6 months fee, subject to his agreement.

8.3 Payments received. See above.

8.4 Requests for financial aid: None received.

9.0 Matters arising from last meeting

9.1 Queen's Birthday 2016. Notice to be put on Notice Board asking for residents to volunteer their services.

9.2 NDP – A meeting to be put on the notice board asking for volunteers to be part of a Working Group.

9.3 Proposed by Martin Skyrme and seconded by Barry Hall that Almeley Parish Council accept the grant from NALC. Parish Clerk was requested to initiate work to be carried out on new web-site.

9.4 Proposed by Liz Tucker and Seconded by James Edwards that Bee Held act as representative from the Parish Council to sit on the Board of Governors.

9.5 A meeting has already been made for a meeting with John Hope and George Thompson. Parish Clerk was requested to contact Mr. Light.

9.6 Parish Clerk asked to contact Lyonshall Parish Council for information on new bus shelter built in the village. Discussions took place as to the possible site for the bus shelter. Parish Clerk was asked to obtain numbers of residents using the bus service.

9.7 Parish Clerk was asked to contact the Locality Steward, Lara Edwards to request a schedule prepared by Balfour Beatty when they took over the contract for the emptying of the bins in the village.

9.8 Tender details to be issued for Mowing of The Common and War Memorial before next Parish Council meeting and a notice to be put on the notice board requesting that all tenders be submitted to the Parish Clerk before 14th April 2016.

9.9 Parish Clerk requested to contact working group for a commitment that the BT Kiosk be maintained on an on-going basis. Parish Clerk asked to review BT Contract when purchased.

10.0 Clerk Up-date

Proposed by Liz Tucker and Seconded by Bee Held that the Contract for the appointment of Ms Marion Scott be accepted.

11.0 Confirmation of the next Annual Parish Meeting, Time,Date

11.1 Almeley Village Hall, 11 May 2016, 7.30pm for the Annual Parish Council meeting. Parish Clerk asked to invite representatives for local community groups to attend.

11.2 Almeley Village Hall, 25 May 2016, 7.30pm for the next Annual Parish Meeting.

The Chairman declared the meeting closed at 9.30pm

Councillor Mr John Hope Parish Council Chairman

Signed.....Dated 11 May 2016