

MINUTES OF THE ANNUAL MEETING OF ALMELEY PARISH COUNCIL **HELD IN THE VILLAGE HALL ON 25th MAY 2016**

Present:

Councillor Mr John Hope Parish Council Chairman
Councillor Mr Barry Hall Parish Council Vice-Chairman
Councillor Mr James Edwards
Councillor Mrs Barbara (Bee) Held
Councillor Mr Allan Payne
Councillor Mr Martin Skyrme
Councillor Mrs Elizabeth (Liz) Tucker

Parish Council Clerk/RFO

Mrs. Marion Scott

Also Present

Ward Councillor Mr Clive Skelton. Lengthsman Mr. Andy Cross and approximately 24 members of the public.

The Chairman opened the meeting at 7.45pm

1. Election of Chairman of the Council.

3 nominations were received for Mr. John Hope, 3 for Mr. Barry Hall and 1 for Mrs Liz Tucker. Mr. John Hope used his casting vote and was duly elected as Chairman of the Parish Council.
1.1 Mr. John Hope signed the Declaration of Acceptance of Office.

2. Election of Vice-Chairman of the Council.

4 nominations were received for Mr. Barry Hall, 2 for Mrs Liz Tucker and one for Mr. Martin Skyrme. Mr. Barry Hall was duly elected as Vice-Chairman and signed the Declaration of Acceptance of Office.

3. Apologies and Written Requests for Dispensation.

No apologies were received as all Parish Councillors were present. No applications for dispensations received.

4.0 Bank Signatories.

Confirmed that the following Councillors are Bank Signatories: Mr. John Hope, Mr. Barry Hall, Mrs Bee Held and Mrs Liz Tucker.

5.0 To confirm Working Groups

List of Working Groups: It was proposed by Mrs Liz Tucker and seconded by Mrs Bee Held that Mr. Alan Tucker assist the Parish Council with the initial set-up of the web-site.

Lengthsman – Mr. John Hope and Mr. Barry Hall

Footpaths – Mrs Bee Held and Mrs Liz Tucker

Leader Grant – Mrs Bee Held and Mrs Liz Tucker

Financial Committee – Mrs Bee Held, Mrs Liz Tucker and Mr. Barry Hall

School – Mrs Bee Held

Commons Committee – Mrs Liz Tucker, Mr John Hope and Mr. Allan Payne

NEIGHBOURHOOD DEVELOPMENT PLAN:
Parish Council representative – Mrs Liz Tucker
Parish Council Member – Mr. Barry Hall
Marion Scott – Treasurer
Mike and Lynn Entwistle
David McAndrew
Alan Tucker
John and Francis Crippin
Paul and Sandra Charles
Jon Argent
Jim Wilson

6. To confirm representatives of working groups.

Mrs. Liz Tucker is a representative for HALC, and Mrs Bee Held is a representative for Almeley Primary School.

7.0 Accounts and Financial Statements.

Accounts were presented for the Financial Year ended 31 March 2016

7.1 The Annual Governance Statement was signed by Mr. John Hope.

8.0 Internal Auditor

Mrs. S. Hathaway who is the current Internal Auditor shall be appointed Internal Auditor for 2016-2017.

9.0 Councill Areas of Responsibility.

Dealt with under Item 5 of the Minutes.

10.0 To consider proposed meeting dates for the current year.

Wednesday, 6th July

Wednesday, 14th September

Wednesday, 9th November

Please note time is 7.00pm for the meetings.

The Chairman declared the meeting closed at 8.30pm

Councillor Mr John Hope Parish Council Chairman

Signed.....

Date.....